

Dear Faculty and Graduate Students,

The Chemistry Grad Students' Association (CGSA) has chosen to continue our travel support program for those students active in our association. This monetary support is provided to those students who have helped with lab coat sales and at least 1 other volunteer opportunities (Making Friday coffee for the invited speaker, etc.). See the graduate lounge door for available opportunities.

All active CGSA students are eligible for support provided they have fulfilled the following requirements. Students must have:

1. Volunteered for lab coat sales and at least 1 CGSA initiatives in the last 12 months (see grad student lounge door for opportunities)
2. The support of their supervisor (non-monetary) for their intended travel

The attached form is to be handed in by the student after their trip with the following documentation:

1. Proof of attendance
2. Total cost estimation

Annual monetary value of support will be capped to \$150.00 for all domestic travel and \$300.00 for international travel (including the United States). Upon satisfactory completion of the above a cheque will be issued for the appropriate amount within two business days. Although a student may receive these awards multiple times in a school year, their cumulative total may not exceed the limits described above.

Please submit the forms to a CGSA executive, or to the designated mailbox in the lounge.

Sincerely,



Joey Lussier
President



Matt McDougall
Vice President



Jared Bruce
Vice President

513 Parker Building
University of Manitoba

gsa.chemistry@gmail.com

FORM 001 – University of Manitoba CGSA: Travel Grant Application Form

Personal Information:

Name (last, first): _____

University of Manitoba Email: _____

Mailing Address: _____

Travel Location: _____ Event: _____

Dates of event: _____

Please list CGSA Volunteering: _____

Have you applied for a CGSA Travel Grant Before? No Yes. If so, when? _____

Purpose of your attendance

Oral presentation Poster presentation Other (explain below)

Approval and guarantee of support (non-monetary) from

Supervisor's signature: _____ Date: _____

Please attach documentation

proof of attendance and budget.

CGSA funding is not guaranteed, all applicants must have volunteered for a CGSA event or initiative within the last twelve months. Furthermore, each applicant in a given term will be ranked by their need and the significance of their proposed trip. Oral presentations will take precedence over poster presenters, travel for purposes not described by these categories will be considered on an individual case basis. Funding amounts will be dependant on the funding available. Travel support will be issued by check upon the applicants return.

Signature: _____ Date: _____

For Internal Use Only:

National travel (max. \$150)

Paid: \$ _____

International travel (max. \$300)

Approval from CGSA representative:

FORM 001 – University of Manitoba CGSA Conference Grant Application

TRAVEL BUDGET (Mandatory)

Expenses	Amount \$ (CAD)
Hotel/Accommodation	
Air Fare	
Registration Fee	
Taxi/Bus	
Food (Total, conference days only)	
Poster Fee	
Other (Please specify)	-
Total	

Resources	Amount \$ (CAD)
Faculty of Graduate Studies	
Supervisor	
Department	
Faculty	
GSA	-
Other	
Total	
Total Deficit:	